

# TPC Meeting

11th June 2026

## Agenda

Apologies - Tom, Rosie, Cara, Link

In attendance - Lindsay P5RS, Tamzin, Alex, Will, Hannah, Fergus, Gemma, Mari, Alasdair Friend - Head Teacher, Stacey Chad - Depute Head P5/6/7

1. Questions for Mr Friend
  - a. Are the calendar printers happy to keep going?
2. Calendar management moving forward
  - a. Zoe and Esther are hanging up their hats, looking for 2 more people to take on managing the calendar. Brings in a huge amount of sponsorship for the school.
    - i. Sponsorship management
    - ii. Calendar layout on InDesign
3. TPC Roles
  - a. Addition of some new roles to spread workload across more people
4. Tipi
  - a. What would be most helpful is a discussion about what role, if any, the tipi should play going forward, and whether it's something the Parent Council and wider parent body feel is worth investing time and effort into supporting.
  - b. I'm very happy to continue contributing to it, but I think for it to be sustainable long-term it needs to feel like a shared project with a clear purpose, rather than something that relies on one person driving it.
5. Art walk colab
  - a. Art Walk Porty has invited Towerbank to take part in a new child-friendly addition to the programme, the Cressida Octopus Trail, by creating octopus-themed artwork to display in windows during the Art Walk.
  - b. This is a great opportunity for the school to stay connected to Art Walk Porty and gives children a chance to participate in a well-established local art festival. It's a great legacy from last year's Creative Festival and a lovely way to stay connected with the wider Portobello community.
  - c. To help make this happen, I'll be running an octopus art activity at the Summer Fair on 20th June, where children can create posters and possibly some 3D octopuses. I will also run a couple of informal after-school art sessions in the new term.
  - d. If anyone would enjoy helping out at the fair or supporting one of the after-school sessions, I'd be very grateful for the extra pair of hands. Please feel free to get in touch with me directly.
6. Volunteer recognition
7. P5 Football
8. Treasurer update - Fergus
9. Fundraising / events update
  - a. Towerbank Lottery - Hannah
  - b. Volleyball, 7th June - Tamzin?
  - c. Summer Disco, 13th June - Angie
  - d. Summer Fair, 20th June - Will
10. ASN Group update
  - a.  2026-06 ASN Update.pdf
11. AOB

# Discussion

1. New Head Teacher
  - a. Currently date of 24th June to interview new candidates, will most likely have an interim head until the end of the year
  - b. School is in a great position after the report and with the current staff
  - c. Alasdair working on draft plan for implementation of improvements outlined in inspection so that interim head can continue to drive progress
2. Management of calendar moving forward
  - a. Zoe and Esther moving on from school so need replacements
  - b. Tamzin knows someone that might be able to take on the role of designing
    - i. They are willing to do it
  - c. Printers are happy to continue and would like to speak to successor of AF or someone managing it
    - i. Also print the P7 yearbook
    - ii. Do lots of big council/government contracts so happy to do pro-bono work as well
  - d. Calendar makes over £5000 and no one pays for it
  - e. Some money set aside from the creative festival which could be used for materials for the children to create the portraits for the calendar - approx £1800
3. TPC Roles
  - a. HD outlined the new roles and need to recruit new volunteers to take on expanded number of roles
  - b. Outline of what's required for each role and finding people to fill them - making sure that it's bitesized pieces rather than a huge role
  - c. AF/SC thinks current setup is working well compared to other schools so keep up the good work
  - d. To flag for future TPC comms about the library and how lucky we are to have that resource
  - e. People could shadow someone doing the role to find out what it's about
4. Tipi
  - a. Could it be used more
  - b. Can we have more people using it
  - c. Could it be a P2 task every year to put up and take down - class rep for example could organise rota
5. Fundraising
  - a. Candy floss signed off
  - b. Q about regular pastry / coffee fundraiser. AF flagged it can't be in school time or sanctioned by the school
  - c.

# Actions

- ☒ ~~For website: list of costs for year groups to inform parents~~
- ☐ <https://towerbankparentgroup.wordpress.com/other-info/class-events/>
- ☐ Voted for